

Minutes

ESTATES AT CIENEGA CREEK PRESERVE COMMUNITY ASSOCIATION ANNUAL MEETING

DATE: November 29, 2017
TIME: 6:00 p.m.
LOCATION: Rincon Valley Fire Station #1

CALL TO ORDER: The meeting was called to order by Frank Shannon at 6:00 p.m. Board members, Mac Finlayson and Jim Matczynski, were also in attendance.

MANAGEMENT: Sylvie McAdams, Association Manager, Cadden Community Management
MINUTE TAKER: Sylvie McAdams

PROOF OF CALL

The notice of the Annual Meeting was mailed on November 8, 2017 in accordance with the governing documents of the association.

QUORUM

In accordance with the governing documents, the presence at the meeting of members entitled to cast 15% of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or the Bylaws. There are 67 Lots in the community – which means 11 Lots require representation in person or by mail-in ballot: There are 7 Lots represented by mail-in/in-person ballots and 7 lots were represented in person. A quorum was established to conduct the meeting.

WELCOME AND INTRODUCTION

The Board and the management company were introduced to the homeowners present.

APPROVAL OF MINUTES

There were thirteen (13) ballots received which indicated that the minutes of the 2016 Annual Meeting was approved. Thirteen (13) members approved the minutes, one (1) ballot was invalid so vote not counted.

REPORT FROM OFFICERS

- President (Frank Shannon) – This will be the last President report from Frank Shannon as this is his last Board meeting as a Board member. Frank will remain on the Architectural Review Committee.

- Vice President (Jim Matczynski) - Jim stated that the landscaping company cleaned about eight feet from the common area wall along Colossal Cave Road. They do this about once yearly.
- Treasurer (Mac Finlayson) – Mac thanked Frank Shannon and Jim Matczynski for their time as Board members.

ELECTION RESULTS

Rick Bass and Jerry Sarkozi offered to tally the votes.

Tieann Blackburn (13 votes)
Michael “Scott” Grissett (13 votes)

QUESTIONS AND ANSWERS (OPEN FORUM)

Discussion ensued concerning the following topics:

- Questions about the Reserve Study. Sylvie will email the Reserve Study to Rick Bass and Scott Grissett.
- Christmas decorations and when they are permitted to go up. Per the Design Guidelines, decorations can go up on December 1st. Most residents put them up the day after Thanksgiving and that is okay with the Board.

ADJOURNMENT:

Motion: A motion was made and seconded to adjourn the meeting at 6:17 p.m. The motion passed unanimously.