

**THE ESTATES AT CIENEGA CREEK PRESERVE  
COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
AGENDA**

**Date:** September 14, 2016  
**Time:** 6:00 p.m.  
**Place:** Rincon Valley Fire Station #1  
**Address:** 8850 S. Camino Loma Alta

**Roll Call:**

Frank Shannon	President
Mac Finlayson	Vice President
Jim Matczynski	Vice President

Management Representatives: Sylvie McAdams, Association Manager, CCM  
Minute Taker: Sylvie McAdams, CCM

**Board Member Quorum:**

- At least two (2) Board members must be present.

**Approval of Minutes of Last Meeting:**

- A **MOTION** to approve the Board Meeting minutes of June 8, 2016.

**Questions/Comments from Members (10 minutes):**

**Reports:**

- President – *Frank Shannon*
  - Solar lights at Each Entrance
  - Mistletoe Removal in Common Area Tree
  - New Backflow Cover
- August 2016 Financial Report - *Mac Finlayson*
- Landscape - *Jim Matczynski*

- Architectural – *Jerry Sarkozi*
  - Lot #02 – Exterior Painting
  - Lot #03 – Exterior Painting
  - Lot #11 – Outdoor Kitchen / Pergola (pending)
  - Lot #41 – Removal of Bushes
  - Lot #55 – Exterior Painting
  - Lot #60 – Front Door
- Manager – *Sylvie McAdams*
  - Report is attached.
  - Welcome Letter to Homeowners regarding Website

**Old Business:**

- Neighborhood Watch
- Community Dumpster(s)

**New Business:**

- Self Help Policy
- 2017 Preliminary Budget
- Secret Ballots – Proposed Bylaw Amendment
- Ratify Approval regarding Monthly Site Inspections
  - Management Contract Addendum

**Next Scheduled Board Meeting Date:**

- November 9, 2016 at 6:00 p.m. (Annual Meeting of the Members)  
Rincon Valley Fire Station #1, 8850 S. Camino Loma Alta

**Adjournment:**

- A **MOTION** to adjourn.

Board Executive Session (closed meeting) may be held following the adjournment of this Board Meeting, pursuant to Arizona Revised Statutes, Section 33-1804(a).