

## Minutes

# ESTATES AT CIENEGA CREEK PRESERVE COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING

**DATE:** March 14, 2018  
**TIME:** 6:00 p.m.  
**LOCATION:** Rincon Valley Fire Station #1

---

**CALL TO ORDER:** Mac Finlayson called the meeting to order at 6:00 p.m.

### ROLL CALL

**Present:** Mac Finlayson, President  
Scott Grissett, Vice President  
Tieann Blackburn, Treasurer/Secretary

**MANAGEMENT:** Sylvie McAdams, Association Manager, Cadden Community Management  
**MINUTE TAKER:** Sylvie McAdams

### HOMEOWNERS PRESENT:

Jerry Sarkozi (Lot #02)

### QUORUM

At least two (2) Board members must be present. Quorum was met with three (3) members present.

### APPROVAL OF MINUTES

The Board reviewed the minutes. **Motion:** A motion was made by Scott Grissett, and seconded, to approve the minutes of the December 13, 2017 Board meeting as written. The motion passed unanimously.

### PRESIDENT REPORT

Other than recently updating the HOA's website, Mac had nothing to report at this time.

### TREASURER REPORT

Balance sheet as of February 28, 2018 showed a total of \$9,825.81 in Operating, \$34,984.11 in Reserves, \$1,130.00 in Delinquent Assessments, and \$1,058.30 in Prepaid Assessments.

## **ARCHITECTURAL REPORT**

The following ARC requests were submitted since the last meeting:

- Lot #34 – Exterior Painting (pending)
- Lot #43 – Gate (approved)

## **OLD BUSINESS:**

Block Party – No action taken at this time. This will be removed from the agenda.

## **NEW BUSINESS:**

Chair of Architectural Review Committee – Mac Finlayson was appointed as the Chair of the committee.

Erosion at Manhead Lookout Entrance – **Motion:** A motion was made by Mac Finlayson, and seconded, to approve the bid of \$2,062.50 by Complete Landscaping to repair erosion issues at the Manhead Lookout entrance. This will be paid out of the Reserve budget. The motion passed unanimously.

## **NEXT SCHEDULED MEETING:**

Wednesday, June 13, 2018 at 6:00 p.m. at the Rincon Valley Fire Station #1, 8850 S. Camino Loma Alta.

## **QUESTIONS/COMMENTS FROM MEMBERS:**

No comments.

## **ADJOURNMENT:**

**Motion:** A motion was made and seconded to adjourn at 6:26 p.m. to go into Executive Session per ARS 33-1804(A)(3) and (5). The motion passed unanimously.