

Minutes

ESTATES AT CIENEGA CREEK PRESERVE COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING

DATE: June 13, 2018
TIME: 6:00 p.m.
LOCATION: Rincon Valley Fire Station #1

CALL TO ORDER: Mac Finlayson called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Mac Finlayson, President
Scott Grissett, Vice President
Tieann Blackburn, Treasurer/Secretary

MANAGEMENT: Sylvie McAdams, Association Manager, Cadden Community Management
MINUTE TAKER: Sylvie McAdams

HOMEOWNERS PRESENT:

Jerry Sarkozi (Lot #02)
Claud Blackburn (Lot #28)

QUORUM:

At least two (2) Board members must be present. Quorum was met with three (3) members present.

APPROVAL OF MINUTES:

The Board reviewed the minutes. **Motion:** A motion was made by Tieann Blackburn, and seconded, to approve the minutes of the March 14, 2018 Board meeting as written. The motion passed unanimously.

PRESIDENT REPORT:

Nothing to report at this time.

TREASURER REPORT:

Balance sheet as of May 31, 2018:

Operating Balance:	\$9,380.10
Reserve Balance	\$33,387.98
Delinquent Assessments:	\$450.00
Pre-Paid Assessments:	\$911.29
Unpaid Bills:	\$0.00

Delinquencies will be discussed in Executive Session.

ARCHITECTURAL REPORT:

The following ARC requests were submitted since the last meeting:

- Lot #08 – BBQ with Shade (pending)
- Lot #17 – Gate (approved)
- Lot #17 – Gutters (pending)
- Lot #34 – Exterior Painting (approved)
- Lot #37 – Exterior Painting (approved)
- Lot #53 – Exterior Painting (approved)

OLD BUSINESS:

None at this time.

NEW BUSINESS:

Enforcement Policy – **Motion:** A motion was made by Mac Finlayson, and seconded, to approve the Enforcement Policy. The motion passed unanimously. Sylvie will email the policy to all homeowners who have email addresses on file. The policy will be mailed via US mail to the homeowners who do not have email addresses on file.

Window Coverings – Discussion ensued regarding there are no standards in the CC&R's or Design Guidelines regarding appropriate window coverings. A couple of samples from other community associations were provided to the Board. Mac will draft a standard, using some language from both samples, along with some new language. He will share with the other Board members, via email, for feedback and approval. Once this is approved, it will be incorporated into the existing Design Guidelines and distributed to all homeowners.

NEXT SCHEDULED MEETING:

Wednesday, September 12, 2018 at 6:00 p.m. at the Rincon Valley Fire Station #1, 8850 S. Camino Loma Alta.

QUESTIONS/COMMENTS FROM MEMBERS:

Claud Blackburn informed the Board and Cadden Management to keep up the good work.

ADJOURNMENT:

Motion: A motion was made and seconded to adjourn at 6:30 p.m. to go into Executive Session per ARS 33-1804(A)(3) and (5). The motion passed unanimously.