

**THE ESTATES AT CIENEGA CREEK PRESERVE
COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES**

Date: January 12, 2022
Time: 7:00 PM
Location: Virtual Meeting via GoToMeeting
<https://global.gotomeeting.com/join/565517229>

United States: [+1 \(408\) 650-3123](tel:+14086503123)
Access Code: 565-517-229

Call to Order:

The meeting was called to order at 7:09 PM by Jerry Sarkozi, President.

Roll Call:

Board of Directors Present:

| | |
|-----------------------|---------------------|
| Jerry Sarkozi | President |
| Scott Grissett | Vice President |
| Joseph Dragun-Bianchi | Treasurer/Secretary |

Management Representatives:

Javier M. Vazquez, Cadden Community Management
Angie Chu-Mak, Cadden Community Management

Minute Taker:

Javier M. Vazquez, Cadden Community Management

Board Member Quorum:

At least two (2) Board members must be present. A quorum was present to conduct and official meeting.

Approval of Minutes of Last Meeting:

- A **MOTION** to approve the Board Meeting minutes of October 13, 2021. **The motion was seconded and passed unanimously.**

President Report:

Mr. Sarkozi deferred making a formal report and instead offered comments and information relating to agenda items at the time they were introduced.

Financial for the Period ending December 31, 2021:

| | |
|-------------------------|-------------|
| Operating Balance: | \$16,483.82 |
| Reserve Balance | \$34,145.22 |
| Delinquent Assessments: | \$2,990.77 |
| Pre-Paid Assessments: | \$3,382.84 |

- **MOTION:** To approve the financial report for December 2021 as submitted. **The motion was seconded and passed unanimously.**

Architectural Review Committee:

Mr. Sarkozi reported that the following requests were reviewed and approved by the committee.

- Lot #3 – Exterior painting (approved)
- Lot #65 – In ground pool in backyard (approved)

Old Business:

- Other Items
No other items were provided for review.

New Business:

- 2021 Tax and Compilation Pricing
This item was provided for review. Discussion ensued.
- **MOTION:** To approve Larry Recker, CPA to file the 2021 taxes and prepare the compilation. **The motion was seconded and passed unanimously.**
- Other Items
No other items were provided for review.

Questions/Comments from Members (10 minutes):

- None

Manager's Task Items:

- 2021 Tax and Compilation to be done by Larry Recker, CPA.
- Management to provide members of the Board of Directors with a copy of the 2020 compilation.

Next Scheduled Board Meeting Date:

The next meeting is tentatively scheduled for March 10, 2022 at 6 PM via BlueJeans Video Conferencing by Verizon

Adjournment:

The meeting was adjourned at 7:18 PM.

EXECUTIVE SESSION TO FOLLOW

Upon a motion made, one or more, Executive Sessions may be held for discussions or consideration of any matter(s) appearing on this agenda for any reason permitted by law: (3) personal health or financial information of an owner/member, employee, etc.; and (5) owner/member appeal or penalty.