

Minutes - Board Meeting - The Estates at Cienega Creek Preserve
Rincon Valley Fire Department –September 20, 2010 – 6:30pm

Meeting called to order by Mr. Sanchez at 6:30pm

Attendance:	Director Present	Director Absent
Mr. Finlayson - 2010	X	
Mr. Shannon - 2011	X	
Mr. Sanchez - 2012	X	

Quorum established? Yes

Questions / Comments from Members- 10 minutes

None taken

Minutes from the June 15, 2010 Board meeting were reviewed and unanimously accepted.

Reports- 35 minutes

Treasurer's report

- Balance Sheet showed a total of \$22.3k as of the end of August 2010. Expenses for 2010 were under budget by \$1.8k. Assessment Income was under Budget by \$0.5k YTD.
- Timing of Landscape Invoice Payment was reviewed to insure payments are made on 1st of month for that month's maintenance fee.

President's report

- Landscape Artwork was reviewed to find way to mount Artwork to minimize vandalism. Suggestion was made to mount Artwork flat on a piece of Flagstone that would then be adhered to face of boulders.

Secretary's report

- No new items to report

Architectural Report

- ARC Requests-no new items to report

Landscape Chair report

- Landscape Maintenance-site tour will be conducted to review any landscape needs.
- Other Landscape work-Irrigation system was reset for watering, 1.5hrs per zone; trees 2x/wk, scrubs 3x/wk. Backflow test was done this summer.

Manager's Report

- Review of violation report/delinquencies report (Executive Session)

Old Business- 15 minutes

- Landscape Artwork-Kim Kelly was asked to review work needed and obtain site visit and Bid from a contractor to install.
- Additional landscape work TBD after Artwork installed.
- Web hosting for ECCP site-no issues at this time

New Business- 30 minutes

- Annual Meeting-reviewed requirements with Kim Kelly. Meeting date in December TBD. Kim to secure date and advise Board for mailing.

Next meeting – November 1st, 2010, RVFD, 6:30pm

Meeting was adjourned by Mr. Sanchez at 7:15pm