

Minutes - Board Meeting - The Estates at Cienega Creek Preserve
Rincon Valley Fire Department –November 16, 2009 – 6:30pm

Meeting called to order by Mr. Sanchez at 6:32pm

Attendance:	Director Present	Director Absent
Mr. Sanchez – 2009	X	
Mr. Finlayson – 2010	X	
Mr. Shannon – 2011	X	

Quorum established? Yes

Questions / Comments from Members- None submitted.

Minutes from the September 21, 2009 Board meeting were unanimously approved.

Reports- 35 minutes

Treasurer's report

- Balance Sheet showed a total of \$19.7k as of the end of September 2009. Expenses for 2009 were under budget by \$300. Assessment Income was behind about \$2.4k YTD.

President's report

- Railing project was completed. Rails were stripped bare and coated with rust promoter. Project cost came under budget at cost of \$1.4k.

Secretary's report

- Annual meeting information and ballots were mailed for the December 7, 2009 meeting date.

Architectural Report

- No recent request made.

Landscape Chair report

- Landscape Contract with Indigenous Solutions-Board satisfied with maintenance being done.

Manager's Report

- Review of violation report/delinquencies report
- Annual Meeting Status-mailings completed with new term of elected Board members to be three years going forward. This provides a staggered Board with one position being elected each year.
- Doggie Pot Station Update-still on backorder. Ben will check status for possible other ordering solution. In addition, Mr. Sanchez suggested that two Dog Waste signs be purchased and installed at each end of the property on Camino Loma Alta. He agreed to order them with a cost of about \$70, including installation hardware.
- Storage Fees-reviewed cost with Bill McGuire. He agreed to see what we had in storage and change fee back to \$2 per box, if we assisted in purging any unnecessary files. He would get back to Board with details.
- Site Visits –Mr. McGuire agreed that our HOA should have at least two site visits per month by the Manager to record violations and note any property issues.

Old Business- 15 minutes

- 2010 Draft Budget-budget was reviewed and unanimously approved by the Board.

- Neighborhood Watch -looking for volunteer to setup program.
- Property Sale at end of Manhead -looking for volunteer to monitor situation and report findings to Board as needed.

New Business- 30 minutes

- Information Letter to Homeowners –was proposed by M. Sanchez to help provide a summary of the year for HOA members. Board agreed to review and have such letter mailed to each homeowner when ready. Mr. Sanchez agreed to write letter for the Board’s review.

Next meeting – Annual Meeting, December 7, 2009, RVFD, 6:30pm

Meeting was adjourned at 7:41pm.