

**Minutes - Board Meeting - The Estates at Cienega Creek Preserve**  
Rincon Valley Fire Department –February 21, 2011 – 6:30pm

*Meeting called to order by Mr. Sanchez at 6:30pm*

Attendance:	Director Present	Director Absent
Mr. Shannon - 2011	X	
Mr. Sanchez - 2012	X	
Mr. Finlayson - 2013	X	

Quorum established? Yes

**Questions / Comments from Members-** 10 minutes

Minutes from the November 24, 2010 Board meeting were reviewed and unanimously accepted.

**Reports-** 35 minutes

Treasurer's report

- Balance Sheet showed a total of \$25.4k as of the end of January 2011. Expenses YTD were over budget by \$2.3k due to timing of annual insurance payment due February 1st.
- Status of 2011 Budget Load is such that it still needed to be updated by Adam. Would follow-up to insure its completion for February.

President's report

- Landscape Artwork now includes an Anti-Graffiti coating.

Secretary's report

- Accounting/Tax Reports for 2010 will be completed and signed.
- Annual AZ Corp renewal is due June 15th and will be submitted at next Board meeting in May for filing.

Architectural Report

- ARC Requests-one request was still pending permits.

Landscape Chair report

- Status of Maintenance work - determine spring pre-emergence and weed killing schedule with Indigenous.
- Other Landscape work for entrances is planned to add more cactus.

Manager's Report

- Review of violation report/delinquencies report (Executive Session)
- Annual HOA Insurance Renewal
- Annual AZ Corp Renewal

**Old Business-** 15 minutes

- Irrigation System is now set for summer watering at Heart Break Ridge culvert.

**New Business-** 30 minutes

- Additional Landscape work is being considered at entrance ways.
- Annual Trash Rollout Container- two containers will be available on April 8th for Homeowner use. This year the HOA will pay for one container to be located at the Ramada on Madrona Station as well as the usual one provided free by Saguardo Waste on Manhead Lookout.

**Next meeting – May 16, 2011, RVFD, 6:30pm**

**Meeting was adjourned by Mr. Sanchez at 7:06pm**