

Minutes - Board Meeting - The Estates at Cienega Creek Preserve
Rincon Valley Fire Department –October 22, 2012 – 6:30pm

Meeting called to order by Mr. Sanchez at 6:34pm

| Attendance: | Director Present | Director Absent |
|-----------------------|------------------|-----------------|
| Mr. Sanchez - 2012 | X | |
| Mr. Finlayson - 2013 | X | |
| Mr. Shannon - 2014 | X | |
| Mr. Matczynski - 2014 | | X |

Quorum established? Yes

Questions / Comments from Members- 10 minutes

- A homeowner commented on Patio Walls and responsibility for damage by both adjoining parties.
- Comments on homes for sale on Madrona, three for sale and one foreclosure.

Minutes from May 21, 2012 Board meeting were reviewed and unanimously accepted.

Reports- 35 minutes

Treasurer's report

- Balance Sheet showed a total of \$35.6k as of the end of September 2012. Net Income YTD was \$4.3k.

President's report

- Special Projects-none at this time

Secretary's report

- Annual Meeting scheduled for December 10th with mailings scheduled to go out to homeowners by November 19th. Nominations will be accepted for one Board position expiring this year.
- 2013 Board Meetings-February 4, May20, September 23, December 9 (Annual Meeting)
- Carpenter Hazelwood to replace Brown for collection services. Kim Kelly to advise change status and contact details.

Architectural Report

- ARC Requests-no new requests

Landscape Chair report

- Status of Maintenance work-Indigenous was released in October for contract issue.
- Landscape Contract has been put out to bid. In the meantime, Complete Landscaping will do a full property cleanup.

Manager's Report

- Review of violation report/delinquencies report (Executive Session)
- Meeting was conducted in firehouse due to scheduling conflict for main room. All meetings should be confirmed (Kim) with the main fire station before homeowner postcards are mailed.

Old Business- 15 minutes

- Additional Landscape work -Jim will work with Mac/New Landscaper/Perez Painting to investigate cost of additional landscape work on Madrona side as well as possible stucco and paint work on Colossal Cave Boundary Wall. Jim to meet with new Landscaper to review current and proposed work.
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New Business- 30 minutes

- Property Issues- Sewer & Water lines being run on Colossal Cave Road for Lutheran Church up the Road. Work expected to impact entrance at Madrona Station where connections will be made. Entrance will be restored by work crew.
- Violation Review Meeting by Board before meeting. Homeowner did not respond or show at meeting. Vehicle property violations carry a \$250 fine when imposed.

Next meeting – February 4, 2013, RVFD, 6:30pm

Meeting was adjourned by M. Sanchez at 7:15pm